

ILFORD EAST DISTRICT SCOUT COUNCIL Reg. Charity No 303

Hargreaves Activity Centre, Hainault Road, Little Heath, Romford, RM6 5SR

Role vacancy: Voluntary warranted Warden post with accommodation

Commencing circa. 1st April 2011

- To manage the operation of the day-to-day activities of the centre.
- To organise maintenance and cleaning of buildings and outside spaces.
- To manage the maintenance of the centre's tools & equipment
- Maintain centre security.

All to be carried out in accordance to POR of The Scout Association

- Responsible to District Executive Committee
- Report to District Commissioner

Duties to include:

- Risk assessments
- Reporting at District Executive meetings
- To act as Chairperson of The Hargreaves Development Committee
- To establish a working support team to assist the Warden in his/hers duties
- To arrange activity instructors as necessary and to ensure Scout Association activity implemented
- To promote the centres activities to all youth groups

Conditions

The role has five year term with a yearly review with a possibility of an extended term

The Bungalow accommodation and gardens to be maintained a good state of repair decoration and be subject to a three year inspection.

A first aid qualification to the level of St John First aid at work

Expressions of interest to either:

Ken Flack -District Chairman, 357 Outwood Common Road, Billericay, CM11 2LZ
Tel: 01277 624571 Mob: 07785267424

Chris Geary - District Commissioner, 7 Wayside Close, Romford, RM1 4ES
Tel: 01708-749208 Mob. 07976659487 Email: cd_geary@hotmail.com